

EDUCATION

Howard University / Spring 2024 Graduate

- Pursuing a Bachelor of Business Administration in Supply Chain Management

WORK EXPERIENCE

Corporate Communications & Government Affairs Intern / SEP 2023 - JAN 2024 / Amtrak

- Developed impactful graphics and letters to convey Amtrak's messages to diverse stakeholders
- Conducted operational audits, enhancing internal communication processes and strategies
- Utilized Adobe Illustrator and Photoshop to create compelling graphics

Product Operations, Technology Intern / JUN 2023 - AUG 2023 / Sephora

- Utilized Aha! & Jira to pinpoint operational challenges within IT & dotcom domains
- Spearheaded a project, using Adobe Analytics & Tableau, to track tech initiatives for ROI, resulting in PIR implementation.
- Collaborated with cross-functional teams, contributing to the ideation for the Sephora app gamification launch.

Associate Banker / MAR 2021 - AUG 2022 / JP Morgan Chase & Co.

- Provided personalized financial advice and products to clients; processed new account and credit card openings
- Served as a branch notary; processed fraudulent claims and decedent accounts
- Managed ATM custody with over \$800,000 in assets; overseeing biweekly cash shipments

Lead Cashier / NOV 2018 - MAR 2021 / Calvin Klein

- Spearheaded cashier operations, efficiently handling customer transactions and ensuring accurate cash management
- Trained and supervised cashier staff, optimizing efficiency and maintaining a high standard of customer service

EXTRACURRICULAR ACTIVITIES.....

Google Data Analytics Professional Certificate / DEC 2024 - Present

- Currently enrolled in the Google Data Analytics Professional Certificate program, actively developing expertise in data analysis, data visualization, and data cleansing

Steve Madden Pop-up Shop Team Leader / OCT 2023

- Strategically orchestrated product merchandising, leading the procurement of materials and products, while efficiently supervising staff scheduling and task delegation for enhanced operational effectiveness

Bison Boss Summit Pitch Competition - 1st place / SEP 2023

- Conceptualized an innovative data analytics and insights platform that empowers users across various industries to make data-driven decisions, resulting in \$6,000 in funding

Design Development Course with Victoria's Secret PINK / MAY 2023

- Collaborated with the Chief Design Officer of the company to introduce Gen Z-focused store layout concepts and new product suggestions, contributing to the brand's evolving direction