**Kandis Fletcher**

(708)927-6165 | kandisf99@gmail.com

**Howard University, Expected** **Graduation**: May 2024 **Washington, D.C**

Bachelor of Science in Psychology; 3.74 GPA

**Honors/ Awards:** Dean’s List for 2020-2022

# LEADERSHIP & CAMPUS INVOLVEMENT

**Howard University Special Olympics Club**

President| May 2023- Present| Washington D.C.

• Promotes the mission of inclusion through sports and gets Howard students involved in Unified Sports

• Host events to educate and raise awareness around neurodivergence and intellectual disabilities

# B.E.S.T You Howard University Chapter

Community Service Chair | May 2023-Present|

* Organize and plan monthly service initiatives for our members to participate in around the D.C. area
* Promote community engagement amongst current members of the organization

# College of Arts and Sciences Student Council

Community Service Coordinator | August 2022 – May 2023| Washington, D.C

• Plans and promotes community service events that focus on mitigating health and education disparities

•Educates Howard student body on the importance of community outreach and assists in external affairs

# EXPERIENCE

 **Special Olympics D.C.**

Unified Champion Schools Intern| Jan. 2023 – May 2023 | Washington, D.C

• Organizes participant data and medical history using computer system, Microsoft, and Excel

•Communicates with schools and community organizations to prepare for upcoming events

# South Holland Recreation Center

Front Desk Receptionist| Feb. 2020-Aug. 2023|

•Greets guests upon entry and directs them to proper resources

* Assisted with secretarial skills such as event scheduling, data entry, and guest programming

# SKILLS

•Collaboration • Community Outreach • Customer Service • Communication • Office Management • Problem Solving •Organization